



MILLIS PUBLIC LIBRARY  
PERMANENT BUILDING COMMITTEE MEETING  
AGENDA  
**August 8, 2013**  
**7:00PM**  
*Millis Public Library*

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- 1. Construction Manager at Risk Police/Fire – Charles Aspinwall**
- 2. Approval of prior Meeting Minutes / PBC**
- 3. Construction Update / OEA**
  - a. Construction Update
    - i. Status of Punch List
    - ii. Parking Area Signage
      1. Fire Lane
      2. HC Parking Signs
      3. Low Emission Vehicles (if required per LEED points)
    - iii. Added Door Handles at Community Room
    - iv. Book Drop Changes
- 4. Library Start-up**
  - a. Soft Opening Update
  - b. Building Issues found to date
- 5. Status of BWC / Settlement**
  - a. Review if applicable
- 6. Monthly Report / DTI**
  - a. Budget Update
- 7. Invoice approvals / PBC**
  - a. BWC
  - b. DTI
  - c. Other - TBD
- 8. Computer/Technology Purchasing Package Update (if required)**
- 9. Review Additional & ADA Signage**
- 10. DCAM Ratings**
  - a. Review / Approval of Evaluations
- 11. Other Business / PBC**
  - a. Police/Fire Project Update – (If required)
- 12. Next Meeting Dates**
  - a. (TBD)